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Independent Public School

1 September 2016

Dear Grade 6 parents and families

I trust this letter finds you all well and excited for your child as they prepare to enter high school with us in 2017.

We wish to stay in touch with you as closely as possible in the lead up to this exciting phase of your child's educational journey – below are some important dates and information that will assist you throughout this time.

It is with great excitement that I will continue in the role of Deputy Principal for Grade 7 next year. The middle years is a passion of mine, and so I am thrilled to continue working closely with this age bracket of children and you as their parents. We welcome Mr Kurt Barrow (kbarr118@eq.edu.au) as Head of Year (HOY). Kurt will be your point of contact should you require any pastoral care, academic support or contact with multiple teachers. Kurt is an experienced teacher and comes from a background in Mathematics and Science, HPE and Surfing Excellence Programs. He is perfect fit for this role and will be only too willing to assist you in ensuring a comfortable settling in phase for your child.

Enrolment update: Thank you to those families who have returned their child's enrolment forms. Please note that there will not be a further bulk enrolment period, so if you are yet to return your forms please do so at your earliest convenience. Should you wish to see me personally, you are most welcome to through making an appointment with our office staff. We are in the process of compiling classes for 2017, and so this information confirming your child's intention of commencing with us would be greatly appreciated. If you require a further enrolment package, your Grade 6 teacher will have some spares or you are welcome to collect one from us in Administration. Please complete all forms and lodge back with us at Admin. **All enrolment forms are required by 14 October 2016 (Friday week 2, Term 4).**

Excellence Programs in Music & Surfing: If your child wishes to gain entry into one of our programs of excellence, they need to contact Helen hleyd1@eq.edu.au (music) or Janine jlaje4@eq.edu.au (surfing) at your earliest convenience. There are minimal places left. If you reside outside of our catchment zone and are successful in obtaining a place in one of our excellence programs, then your enrolment is automatically supported and processed. Please contact us should you require any further information.

Transition Program: All students have now completed their second visit with us and have engaged in subject areas as Science, Maths, English, Humanities, Italian, Arts, PE, Food Studies, Digital Technologies and Design

and Technology. This was a wonderful opportunity for the students to become familiar with our wonderful school, teachers and facilities. Can I take the opportunity to thank the administration and staff from your child's school in supporting these important transition days.

CREST Program: Congratulations to those students who have been selected as part of the CREST program for 2017. This program will see CREST students form a separate class in literacy and numeracy with teachers continuing to deliver an innovative and creative curriculum that promotes higher order thinking. It has been confirmed that our 2017 CREST teacher Mr Villiers will continue in his role next year.



Most of our Young Crest Scholar children will already know Mr Villiers through attending the four days of excellence throughout this year. At the start of the year, there will be a CREST meeting for the students (week 1) and a celebratory afternoon tea and information session for parents (week 2). Mr Villiers will communicate with parents and teachers regarding these meetings. Should you require to contact Mr Villiers, his email is gvill12@eq.edu.au

Lap Top Program (BYOD): Sunshine Beach High School has been at the forefront of education delivery through the use of technology. After much consultation, the school has decided on its approach to the provision of Information Technology devices in 2017.

Information is available on the school website – Go to: www.sunshinebeachhigh.eq.edu.au

An overview of the options available to families is outlined in the table below, and will depend on your child's year level in 2017.

Year	Options	Cost Per Year
7 – 8	Bring your own device – BYOD (laptop strongly recommended) Use of school devices – laptop trolleys	\$60.00

To participate in Sunshine Beach High School Laptop Program parents must ensure:

- ✓ All outstanding accounts are paid in full.
- ✓ Payment of the 2017 SRS scheme be either fully paid or the first instalment received.
- ✓ Full payment must be received prior to laptops being issued. The School will not accept a payment plan for this program.

The School will be accepting payment for the BYOD option during Term 1, 2017.

Steps to follow:

1. Decide an option.
2. Download an application form from the School website www.sunshinebeachhigh.eq.edu.au
3. Make full payment and submit a completed application form to the School Office.
4. Students will be contacted when the laptop is ready.

Please find the payment agreement form at the end of this letter.

Uniform shop: Our uniform shop is now through **The School Locker at Maroochydore**. To purchase uniforms you have two options:

1. Visit the store in person. Homemaker Centre Maroochydore
2. Order online www.theschoollocker.com.au

Please note that students are required to purchase correct formal shirt (with matching tie for girls), polo shirts, skirts/shorts and school hat. (Jumpers can also be purchased). School backpack, black school shoes and plain white socks can also be purchased through TSL or your preferred retailer.

Please note that a NEW FORMAL uniform has been introduced for Grades 7 students. The formal uniform is compulsory and must be worn on assembly day or school events. For our full uniform policy (2017 version) please refer to our school website.



Stationery: Stationery packs for Grades 7-9 can be purchased through **The School Locker** (TSL) website as of **midterm 4**. If you wish to purchase your own individual items through your preferred retailer you are welcome to. Stationery lists can be found on our school website for your convenience. www.sunshinebeachhigh.eq.edu.au

Ordering through TSL: If you order more than one pack, every effort will be made to deliver your packs at the same time, however, due to the volume of deliveries some families may experience deliveries over several days. Delivery is free to your nominated address and signature is required upon receipt. All book packs must be pre-ordered. Please note that the majority of items on the book lists are consumable and will not be returned.

How to Order:

1. Select School - <http://theschoollocker.com.au/schools/sunshine-beach-state-high-school>
2. You then select the Booklist Tab from your schools page, then select the booklist year level.
3. If you wish to purchase the entire booklist you simply add to your cart and checkout
4. If you want to modify the booklist you can increase or decrease quantities as necessary then select add to cart.

Any questions please contact The School Locker at stationery@theschoollocker.com.au or call 1800 826 155.

Resource charges: School resource charges for 2017 will be \$240 + \$40 pool entry for PE. For your convenience, you will be invoiced during the first few weeks of the school year. If you have any questions regarding finances or school fees, you are encouraged to contact Karen Smith (Acting Business Manager) on ksmit536@eq.edu.au

Learning Support and Learning Centre: Our key staff members have been working closely with your child's schools to ensure a smooth handover for those children who receive Learning Support or additional requirements. Those children who receive learning support or are attached to our Learning Centre may be exempt from studying a language. Further information will be distributed with those students within the first few weeks of high school and once assessments have been completed. Should you require any additional information, please contact Mr Ross Allen, Head of Department of our Learning Centre (ralle55@eq.edu.au) or Mrs Sharon Steel Learning Support Coordinator (sstee29@eq.edu.au).

Orientation Day: On *Tuesday 6 December* from 8:30am, all Grade 6 students will attend the orientation day. Students are asked upon arrival at SBSH to report to the Cavern Theatre, Performing Arts (PA) building, where they will be seated in their 2017 class. The students will spend the day with their new class group, forming friendships to ensure their transition with us in 2017 is as smooth as possible. This is a fantastic opportunity for the students to meet their core teachers for the following year and increase their familiarity with our campus. Parents are very welcome to drop their child off to the PA building as of 8:30am (the program will commence at 8.50am) and stay with us for a *coffee and morning tea kindly provided by our Parents' Group*. This is a wonderful way to meet and network with other parents whose child too is commencing High School. Your child's school will communicate / coordinate transport and other arrangements – so please save this date and keep an eye out for further information. If you do not attend one of our feeder schools involved in transition (SBSS, TSS, NSS) however are intending on attending SBSHS in 2017, you are invited to attend. It is imperative that your child is involved in this day and we encourage you to make contact with Mr Sam Williams (sxwil15@eq.edu.au) who is coordinating the day to alert us to your child's attendance. If you have any friends whose child attends a non-feeder school, please feel free to pass this information onto them as required.

First Day: Students are to *wear their formal uniform* on Day 1 of 2017 (Monday 23rd January). All students are to assemble in "House Group" (assigned on orientation day) in the Student Centre by 8.50am. Students are welcome to enter the Student Centre as of 8.30am. Students are to bring four A4 lined books, pencil case, school hat, morning tea, lunch and a water bottle on day 1. Our canteen will be operating though for those students who may like to purchase their meals on their first day of High School. Parents and families are most welcome to attend our Day 1 assembly and invited to remain behind afterwards for a special morning tea provided by our Student Services team. This will be held at the back of the Student Centre once students are dismissed.

Parents Groups: You are invited to join us on the first Thursday of every month for an informal coffee catch up at ENVY Café (Duke St Sunshine Beach) at 9am. Coffee and cake kindly provided by SBSHS. New and existing parents are encouraged and welcome to attend. ***We will be dedicating the first gathering in Term 4 on 6 October to welcoming our new parents (of current Grade 6s) to our Sunshine family.*** This is a terrific way to meet other parents who experienced their child starting with us this year and learning some new tricks to assist your child settle into high school routine as well as possible. For further information on our successful parents' group, please contact Mrs Sharon Steel on sstee29@eq.edu.au

Facebook: SBSHS is highly active on Facebook. Please “like” us to stay informed regarding date claimers and other important information and events. Please invite your friends to like us as well to assist building a strong community of parents. www.facebook.com/sunshinebeachhigh



Grade 7 Teambuilding Day. In the second week of school (Thursday 2 February), the Grade 7s will participate in a one day (on site) team building day to form and strengthen relationships between peers and teachers. Students will have the opportunity to participate in such activities as rock climbing, bungee trampoline jumping, treasure hunts and resilience workshops around verbal combat. A BBQ lunch will be provided by our Student Services team. Students are required to bring their own morning tea (and water bottle / hat). The cost for this day will be approximately \$20-\$25. Permission notes will come home with your child on day 1.

I trust that this letter has provided much valuable information. You are welcome at any time to contact us with any queries. Our aim is to ensure the smoothest of transitions for your child. We are very excited about 2017 and look forward to working closely with you throughout this next chapter of your child’s educational journey.

Best wishes,

A handwritten signature in black ink that reads "Karey Goodall".

Karey Goodall kgood66@eq.edu.au

Deputy Principal - Junior Secondary

Queensland term dates - 2017

Term	Dates	Length
Term 1	Monday 23 January - Friday 31 March	10 weeks
Term 2	Tuesday 18 April - Friday 23 June	10 weeks
Term 3	Monday 10 July - Friday 15 September	10 weeks
Term 4	Tuesday 3 October - Friday 8 December	10 weeks

TAKE THIS SHEET WITH YOU WHEN PURCHASING A LAPTOP



Hardware Minimum Specifications – BYOD

The School recommends that all laptops and tablets used by students meet the minimum specifications below to enable suitability for curriculum based activities.

The minimum specifications provided reflect those of laptops that are able to be purchased by the school so will ensure comparability with School owned laptops. School ICT technicians will make every effort to enable connectivity of laptops which meet these minimum specifications, assuming there are no technical or other issues outside of their control. An attempt will be made to connect other laptops, but parents and students should be aware that connectivity may not be possible if there are technical or other issues.

Student subject choices and interests should be considered when deciding whether to purchase a Windows or Apple laptop.

Year 7 to 12 Laptop
<p>HARDWARE - minimum requirements</p> <ul style="list-style-type: none">○ 11 inch screen○ Intel Core i3 Processor○ 4Gb RAM○ 128 Gb hard drive or 128 Gb SSD minimum○ 2 USB ports○ Wi-Fi 802.11a/b/g/n compatible○ Integrated speakers and microphone with headphone ports○ US keyboard with full size keys within the footprint○ 1 x integrated pointing laptop (eg touchpad or mouse)○ Windows 7 operating system minimum – Mac iOS current issue○ 6 cell (6 hour) battery – ensure battery is minimum 6 hour○ Hard or protective shell laptop case to suit model
<p>SOFTWARE - minimum requirements</p> <ul style="list-style-type: none">○ Microsoft Office 2013 or 365 or Mac- Available for five free downloads from School website: www.sunshinebeachhigh.eq.edu.au (BYOD – page) <p>PDF Reader</p>
<p>Software Minimum Specifications – BYOD</p>
<p>Software as outlined below must be provided by parents for BYO laptops.</p>

BYOD Connectivity Agreement Form

Before completing this form, please refer to the “Sunshine Beach High School Bring Your Own Laptop (BYOD) Information and Procedures Handbook” which can be found on the school website – www.sunshinebeachhigh.eq.edu.au. This document must be signed and returned with a full payment of \$60.00 before access to the BYOD Gateway will be provided.

Parent Name:			
Student Name:			
MIS ID <i>eg fast1</i>		Year Level <i>(tick box)</i>	<input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12
Private Laptop Details			
Make and Model <i>eg Dell Latitude e6230 12.5</i>			
Serial Number <i>(Usually found on the bottom of the laptop)</i>			
Security Software Installed			
Minimum Anti-Virus	<input type="checkbox"/> Yes <input type="checkbox"/> No	Details:	

When using a privately owned laptop at Sunshine Beach High School, or connecting to the School Network, we agree that:

- The laptop must at all times be connected to the BYOD Gateway when on school premises and in use. When connected to the BYOD Gateway, all activities will be logged. School ICT guidelines are to be followed in accordance with the completed and signed School ICT Agreement (signed on enrolment).
- The laptop will only be used for educational purposes when connected to and using School services.
- Sunshine beach High School will only provide technical support to enable connectivity to the College network via the BYOD Gateway, for access to student files required for class, internet and printing services.
- IT is the responsibility of the student to ensure that the private laptop is secured when not in use. Sunshine Beach High School takes no responsibility for theft, loss, vandalism, damage or unauthorised access to private laptops.
- BYO laptops must not be charged when using school power outlets or by plugging into School owned computers. All private laptops must be brought to the school fully charged.
- BYO laptops must contain a virus scanner with up to date data virus definitions.
- It is the responsibility of the student to back up data on the private laptop eg to external hard drive or USB.
- Any software purchased under Education Queensland agreements must be removed from the private laptop as per the conditions of the agreement. This includes if the student leaves Sunshine Beach High School. Any privately owned software installed on the laptop must be age appropriate, follow **copyright legislation** and not cause offence.
- Sunshine Beach High School and the Education Department reserves the right to restrict access and use of any private laptop used on the school campus, whether it is connected to the School network or not. Access to the school network and permission to use the private laptop on School grounds will be withdrawn as a consequence of any inappropriate use and/or security breach. Cloud based Services such as iCloud or Dropbox must not be used at school to store, send or access information at school.
- At this stage, Sunshine Beach High School is not supporting the use of iPads or Chromebook.

Parent Signature:		Date:	
Student Signature:		Date:	
School Authorisation:			

METHODS OF PAYMENT

1. Cash/cheque Payment – Return money/cheque with the permission slip to the school administration office. Cheques made payable to Sunshine Beach High School.
2. EFTPOS – EFTPOS facilities are available at the School office.
3. Credit Card Payments – complete the authority slip below and return it to the School office.