ASSESSMENT POLICY – YEAR 11 & 12

HOW DOES IT WORK?

The QSA (2009) states that only work received on or before the due date can be graded for use on profiles.

### Monitoring Date

Student does not submit rough draft.

Teacher:
- phones home
- enters on OneSchool
- sends NS letter 1
- applies consequences to get work

Draft submitted after due date
Teacher has no obligation to provide feedback

Rough draft still not submitted after two days

Draft submitted after due date
Teacher has no obligation to provide feedback

Teacher:  
- enters Assessment Breach on OneSchool with referral to HOD and SM

HOD:  
- phones home
- enters on OneSchool
- applies consequences to get work

If third referral to HOD for any assessment breach, student will be interviewed by DP using the Senior School Intervention Process

### Final Due Date:

Student does not submit final but HAS submitted a draft

Teacher:
- phones home
- enters on OneSchool
- sends NS letter 2
- grades students on their rough draft

HOD:  
- sends NS Letter 2
- enters on OneSchool
- refers to DP

Student submits neither final OR draft

Student cannot be rated for that assessment item.

Student risks losing QCE and OP eligibility

### Relevant Policy

Late Submission and Non-submission of Student Responses to Assessment Instruments in Authority and Authority-registered subjects. (QSA: 2009)

Strategies for a School-Based Policy for Late and Non-submission of Student Responses to Assessment Instruments (QSA: 2009)